**L i g h t i n g S a f e t y**

1. Know location of fire extinguishers and first aid kits.

2. Be alert to possible safety hazards and report them to your supervisor immediately.

3. Wear suitable clothing and proper shoes.

4. Report all injuries or accidents immediately to your supervisor, no matter how slight.

5. No student or employee will report to work under the influence of alcohol or non-prescription drugs.

6. Do not engage in “horseplay.”

7. Know your job and how to do it safely.

8. Be aware of your surroundings and know what others are doing around you.

9. Remove contents of pockets before using the lift, catwalks, or ladders.

10. Heavy gloves should be worn when handling wire rope and other rough materials.

11. Stage lighting units become very hot with use. Wear gloves for focusing.

12. The stage and shops must be swept at the end of each working day. Keep fire exits and fire fighting equipment free from obstruction.

13. Know how to use a fire extinguisher and what its requirements before and after use are.

14. Never work on stage or in the shop alone. When working on hazardous equipment always work in pairs.

15. The use of ladders with broken or missing rungs or steps, broken or split side rails or other faulty or defective construction is prohibited.

16. Portable ladder feet shall be placed on a substantial base and the area around the top and bottom of the ladder shall be kept clear.

17. Portable ladders in use shall be tied, blocked, or otherwise secured to prevent their being displaced.

18. No other work should happen on stage in the area where lighting units are being hung, unhung, or focused.

19. All lighting instruments must have a safety cable attached and all bolts properly tightened.

20. The plug of each lighting instrument must be inspected. At any signs of damage they must be replaced immediately.

21. Stage cables must be inspected regularly. At any signs of damage they must be replaced immediately.

22. Do not touch the glass on a stage lamp with your fingers. Oils will be deposited on the lamp and lead to lamp failure. If touched, clean lamp with alcohol.

23. Do not exceed the maximum allowable lamp wattage for a lighting instrument. Over wattage will damage the instrument.

24. All circuiting of lighting equipment will take place with the power off both dimmer and non-dimmer circuits.

25. Test each lighting instrument and cable before each use.

26. Wash hands and forearms after each work call. The cords on most lighting units are covered with a fiberglass material that can irritate the skin.