Steps for Creating a Bibliography

Keeping a record of sources:

1. Copy and paste (or write down) all internet and other sources into a document labeled (*Play Title): Dramaturgical Research*

2. Include the title, author, and the link if it is an internet source, as labels for each item on this list.

3. Copy and paste the web address next to the title.

Alternative: Write the title and the web address by hand on a paper labeled (*Play Title): Dramaturgical Research*

Making a bibliography:

1. Use a free website such as BibMe <http://www.bibme.org/> (or EasyBib <http://www.easybib.com/>).

2. Open BibMe.

3. Make an account.

4. Click on the type of resource being bibliographed from the selections on the page.

5. Type the name of the source into the space provided. Fill in any additional needed information that is available.

6. Click “Add to My Bibliography”.

7. Click “Save to Account.”

8. Click “Chicago” on “Change format”.

9. Click “Rename” and type “[Play name]: Dramaturgical Research” in the field provided.

10. Click “Bibliography Maker”. The page will refresh to the home page, saving the entry just made.

11. Repeat steps 4 through 10 for each resource.

Continue to add and save items to your source list and bibliography until your casebook and bibliography are completed. Do not forget to add sources as you find them!

Print the completed bibliography.

**Bibliography Examples**

(For a handwritten bibliography)

A bibliography is always in alphabetical order.

A bibliography is the final page in a document.

**Books**

Include these details:

1. Author´s name: Surname first, then first name or initials
2. Year of Publication (in brackets)
3. Title of Book in *ITALICS* or underlined if handwritten
4. Publisher
5. Place of Publication

***Example:***

Smith, Kate (1998), *Life in Asia*, Collins, Melbourne

**Encyclopedia**

Include these details:

1. Author of article - if known
2. Date of Publication (in brackets)
3. Title of article in 'quotation marks'
4. Encyclopedia in *ITALICS*
5. Date of Publication (comes here if author is not known)
6. Volume number
7. Publisher
8. Place of Publication

***Example:***

Bond, Adam, (1996) 'Plastics', *Encyclopedia of Australia* vol 9, Macmillan, Sydney

OR

´Mammals´ *World Book Encyclopedia* (1996) vol. 12 World Book Inc., Chicago

**Encyclopedia or Reference Book on CD ROM**

***Example:***

Microsoft Encarta 98 Encyclopedia Deluxe Edition, CD-ROM. Redmond, WA: Microsoft Corporation, 1983-1999

**Magazine or Newspaper**

Include these details:

1. Author
2. Year of Publication
3. Title of article in 'single quotation marks'
4. Title of Newspaper or magazine in *ITALICS*
5. Date of Publication

***Example:***

Broome, Ken (1997), ‘Life at the top!’ *The Herald Sun*, Nov 21

**On-Line Resources**

Include these details, **if possible**:

1. Author
2. Title of document in ‘single quotation marks’
3. Date of Publication
4. [Online] Available
5. Full <URL>
6. Date of access (in brackets)

***Example:***

Davis, Heather: ‘Guidelines to writing’ 1998 [Online] Available &lthttp://www.usa.net/~hdavis/home.html> (Jan 7, 1999)

**Examples of Bibliographies**

Broome, Ken (1997), ‘Life at the top!’ *The Herald Sun*, Nov 21, 1997

Davis, Heather: ‘Guidelines to writing’ [Online] Available &lt.http://www.usa.net/~hdavis/home.html> Jan 7, 1999

‘Mammals’ World Book Encyclopedia (1996) vol. 12 World Book Inc., Chicago

Smith, Kate (1998), Life in Asia, Collins, Melbourne

Writing a Playwright Biography

* Include the following information:
* Name, birth date (at least the year), place of birth
* Where he/she currently lives or when/where he/she died.
* Other works (books, plays, etc.
* One or two other interesting facts: hobbies, interests, political involvement, oddities, etc.
* Bibliograph every source of information.