**Stage Management Final – 30 points**

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Period:\_\_\_\_\_\_\_\_\_\_

**Circle the correct answer: (1 pt each)**

1. T F A stage manager helps build the set

2. T F A stage manager must be creative

3. T F A stage manager is responsible for the safety of every cast and crew member

4. T F A stage manager runs all production meetings

5. T F The stage manager is the one who should call cast members if they are late or absent from rehearsal

**Short Answer: (3 pts each)**

4. How do you as the Stage Manager decide what rules are appropriate for your show and your cast?

5. Who should you meet with before any production work begins? What should you discuss in this meeting?

6. Why is good communication the greatest tool a stage manager can have?

7. Give an example of a situation where you as the Stage Manager would need to be efficient and organized?

8. Name 3 things that might be in a stage manager kit

9. Name three qualities a stage manager should have and why

10. Name three people that should be on your contact list. What contact information should you have?

**Matching: (3 points)**

11. If you were on a crew for a show and you hear the Stage Manager call cues, how are each of these cue labels different?

\_\_\_\_\_\_\_\_ Warning A. Crew executes the cue

\_\_\_\_\_\_\_\_ Standby B. Gives the person time to get to their station for the cue

\_\_\_\_\_\_\_\_ Go C. Crew is about to go with the cue

**Completion – Follow the directions below:**

12. 20 pts, part of your prompt book grade: Watch the clip, and write down the blocking in your script (your prompt book)

13. 20 pts, part of your prompt book grade: Listen to the rehearsal scenario, write up a rehearsal report below: